

Golf Course REQUEST FOR CANCELATION

Lake Shawnee Golf Course - Cypress Ridge Golf Course - Forbes Golf Course

Your monthly annual passes may be canceled by completing this form. Early termination fee may apply if you have not completed your annual pass contract through the month of February of upcoming year. Exceptions to the early termination fee will be in the event of annual pass holder passes away or accepts a military assignment out of the area. If an annual pass holder moves or is transferred (in or out state), is involved in a divorce, becomes unable to use the facilities, etc... they are liable for monthly dues through the remainder of the contract. This request is not final until all requirements are met and verified. Early cancellation may result in no longer eligible to sign up for a future pass.

Name of Pass Holder(s) _____ Pass # _____

Home Phone _____ Cell Phone _____ Work Phone _____

Email Address _____

Pass Type _____

I, _____, turn in this notice to cancel the annual pass number(s) listed above with Shawnee County Parks & Recreation Golf Courses. I realize that I am responsible for the Three Hundred Dollar (\$300) cancellation fee due with early cancelation except in the event of death of annual pass holder or annual pass holder has accepted a military assignment out of the area.

When to Cancel the Annual Pass

___ Cancel the annual pass immediately. I understand a \$300 early cancelation fee applies (except for military assignment out of area, or pass holder has passed away).

___ Cancel the annual pass at the end of my annual pass contract (end of February of the upcoming year) at no-charge. I understand my account will continue to be billed monthly & remain active through February of the upcoming year.

Reason for Cancelation

___ Annual pass holder has accepted a military assignment out of area (documentation must be provided)

___ Annual pass holder has passed away (documentation must be provided)

___ Financial situation has changed

___ Unable to use annual pass _____

___ Joined another facility because _____

___ Other reason and/or comments _____

Signature _____ Date ____/____/____

Employee Signature _____ Date ____/____/____

Cancelation form must be delivered to either:

Cypress Ridge Golf Course, 2533 SW Urish Road, Topeka, KS 66614 or Lake Shawnee Golf Course, 4141 SE East Edge Road, Topeka, KS 66609