



## **Tournament & Special Event Planning**

At Lake Shawnee Golf Course we pride ourselves on delivering the best possible experience for you and your players. From the moment your guests arrive until departure, they will notice the extra effort put into your event.

Our professional staff will help you manage your event from the planning stages to clean-up, with the personal service you deserve. We work methodically to ensure that a perfectly orchestrated morning or afternoon takes place, guaranteeing satisfaction for everyone.

Pre-tournament amenities include staged golf carts equipped with rule sheets, name tags, scorecards and meal tickets, exclusive access to the driving range, and event registration.

During the round guests can enjoy exciting hole contests, fully stocked beverage carts, and individual coolers stocked specifically for them. Meanwhile, our Marshalls will service the course to maintain pace of play and place your hole sponsorship signs in just the right place.

As golf wraps up players will be met with a professionally prepared meal and the uniqueness of a live scrolling scoreboard. You will receive a detailed results report and gift certificates to be dispersed amongst the winners.

To make this as easy as possible we've broken down the tournament planning procedure into steps.

It's as easy as 1-2-3...4. Simply follow the steps, select which top quality option serves your needs best and we'll do the rest!

**Event Information:**

Event Name: \_\_\_\_\_ Format: \_\_\_\_\_ Start Time: \_\_\_\_\_ AM/PM

Event Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Online registration (included in fee): Yes / No Meal Time: \_\_\_\_\_ AM/PM Tax Exempt: Yes/No

**Step 1: Golf**

Choose which day of the week your group is requesting a tournament/event followed by the actual date. Fees include 18-hole green fee, golf cart, range balls (1-hour prior to start of event), tournament fee which includes but not limited to event scoring software, custom scorecards, custom cart tags, customized rule sheets, website, live leaderboard, mobile app, scoring, online registration & credit card processing.

Monday – Friday Requested Date: \_\_\_\_\_ \$46.00/player \$ \_\_\_\_\_

Saturday - Sunday Requested Date: \_\_\_\_\_ \$51.00/player \$ \_\_\_\_\_

**Step 2: Food & Beverage (Minimum of \$15.00/player must be spent from Steps 2)**

Choose which food & beverage package your event would like.

Continental Breakfast \$ 5.50/person (plus tax) \$ \_\_\_\_\_  
Combination of Bagels, Cream Cheese, Muffins, Juice and Coffee

Biscuits & Sausage Gravy \$ 5.50/person (plus tax) \$ \_\_\_\_\_  
Biscuits served with country style sausage gravy, juice and coffee

Appetizer (choose from 4 options) \$3.00/person/option (plus tax) \$ \_\_\_\_\_  
A) Nacho Cheese, Salsa & Tortilla Chips C) Snack Mix, Pretzels, Popcorn  
B) Vegetable Tray with Dip D) Cookie Platter

Light Lunch \$ 8.00/person (plus tax) \$ \_\_\_\_\_  
All Beef Hot Dog OR Johnsonville Bratwurst (must select prior to event),  
Chips, Jumbo Cookie, and a Non-Alcoholic Beverage

Box Lunch \$ 10.50/person (plus tax) \$ \_\_\_\_\_  
Turkey & Ham Sandwich, Chips, Jumbo Cookie, and a Non-Alcoholic Beverage

Burger Meal \$11.00/person (plus tax) \$ \_\_\_\_\_  
1/4 lbs. Burger, Baked Beans, Chips, Cookies, and a Non-Alcoholic Beverage  
(Upgrade to 1/3 lbs. burger +\$1.00)

Pulled Pork Meal OR Smoked Chicken Meal \$14.00/person (plus tax) \$ \_\_\_\_\_  
Pulled Pork OR Smoked Chicken Sandwich (must select prior to event), Potato Salad,  
Baked Beans, Chips, Cookies, and a Non-Alcoholic Beverage

Pulled Pork Meal AND Smoked Chicken Meal (2 Meats) \$16.00/person (plus tax) \$ \_\_\_\_\_  
Choose between a Pulled Pork or Smoked Chicken Sandwich, Potato Salad,  
Baked Beans, Chips, Cookies, and a Non-Alcoholic Beverage

Beverage Ticket \$3.50/person (plus tax) \$ \_\_\_\_\_  
Good for 1 can beer, pop, Powerade, or water

Bottled Water 16.9oz \$ .75/person or per bottle (plus tax) \$ \_\_\_\_\_  
Served chilled in staged carts 1-hour prior to start of event or in coolers  
on the course.

**Step 3: Payouts (Minimum of \$6.00/player must be spent from Steps 3)**

Choose the amount of Gift Card payout your group would like to spend. Amounts can be customized into increments best suited for your size of event. These gift cards are good for merchandise at any Shawnee County owned golf courses.

Gift Card Payout Total \$ amount per player \$ \_\_\_\_\_

**Total Per Person before add-on's** \$ \_\_\_\_\_  
(Minimum \$67 - Weekday. \$72 - Weekend)

**See next page for additional add-on's**

## Step 4: Additional Add-On's

Choose any additional items your event would enjoy.

**Tee Gifts** \$ Based on Gift/person (plus tax) \$ \_\_\_\_\_  
Examples: Golf Glove, Golf Towel, Tees, Golf Balls, Logo Balls, Club Brushes,  
Cigars, Hats, Logo Hats, etc... (some items may need to be special ordered)

### Tournament/Event Add-ons (in addition to player minimum)

**Additional Volunteer Golf Carts** \$ 20.00/cart \$ \_\_\_\_\_  
Events get 2 volunteer golf carts at no charge based on available golf carts.  
All extra golf carts for volunteers must be rented.

**Catered Meal Fee\*** \$ 200.00/event (plus tax) \$ \_\_\_\_\_  
Covers usage of banquet room and other areas of the clubhouse area, setup and clean-up of said area.  
\*Discount on catering fee if using LSGC recommended caterer, ask for more details.

**Keg of Beer (Domestic)** \$ 275.00/per keg (plus tax) \$ \_\_\_\_\_  
Kegs will only be served from the café. No on-course kegs will be allowed.

**Barton Vodka** \$ 45.00/bottle (plus tax) \$ \_\_\_\_\_  
1 Liter Bottle (750ML \$5 discount)

**Bacardi Silver, Fireball, Deep Eddy's** \$ 60.00/bottle (plus tax) \$ \_\_\_\_\_  
1 Liter Bottle (750ML \$5 discount)

**Captain Morgan, Jose Cuervo Silver** \$ 65.00/bottle (plus tax) \$ \_\_\_\_\_  
1 Liter Bottle (750ML \$5 discount)

**Crown Royal, Dewars, Jack Daniels, Jameson, Kettle One,  
Makers Mark, Tanqueray, Tuaca** \$ 70.00/bottle (plus tax) \$ \_\_\_\_\_  
1 Liter Bottle (750ML \$5 discount)

**Coolers** \$ 5.00/cooler (plus tax) \$ \_\_\_\_\_  
Standard chest cooler 50 qt. or larger for in clubhouse or on course use

### Surcharge for On-Premise Consumption Items (Donated or Brought On)

All items must get prior approval from Golf Professional before items can be brought on-premise.

**Bottled Water** \$ 0.75/bottle (plus tax) \$ \_\_\_\_\_  
Event will be responsible for bringing coolers, ice, cups, etc...

**Pop (Bottles/Cans), Sports Drinks, Energy Drinks** \$ 1.50/bottle/can (plus tax) \$ \_\_\_\_\_  
Event will be responsible for bringing coolers, ice, cups, etc...

**Liquor Bottles** \$ 40.00/bottle (plus tax) \$ \_\_\_\_\_  
Event will be responsible for bringing coolers, ice, cups, etc...

**Shooters, Airplane Bottles of Liquor, Individual Shots** \$ 2.00/item (plus tax) \$ \_\_\_\_\_  
Event will be responsible for bringing coolers, ice, cups, etc...

**On Course Snacks and Foods** \$ TBD (based on qty/size) (plus tax) \$ \_\_\_\_\_  
Event will be responsible for bringing coolers, ice, cups, etc...

**Total for add-on's (step 4)** \$ \_\_\_\_\_

**Total Per Person (steps 1-3)** \$ \_\_\_\_\_